

**MINUTES OF MEETING**  
**BRIGER COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Briger Community Development District was held on Monday, November 9, 2015 at 8:40 A.M. in the offices of Billing, Cochran et al, the Centurion Tower, 1601 Forum Place, Suite 400, West Palm Beach, Florida.

Present and constituting a quorum:

Joseph Powlis	Chairman
John Buxton	Vice Chairman
Calvin Lovelace	Assistant Secretary
Hyman J. Zacharia	Assistant Secretary

Also present:

Kenneth Cassel	District Manager
Michael Pawelczyk	District Counsel

*The following is a summary of the minutes and actions taken at the November 9, 2015 Briger Community Development District Board of Supervisors meeting.*

**FIRST ORDER OF BUSINESS**

**Call to Order and Roll Call**

Mr. Cassel called the meeting to order and called the roll; a quorum was established.

**SECOND ORDER OF BUSINESS**

**Public Comment**

There being none the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the September 28, 2015 Meeting**

Mr. Cassel stated each Board member received a copy of the minutes of the September 28, 2015 meeting and requested any corrections, additions or deletions.

There not being any,

On MOTION by Mr. Zacharia seconded by Mr. Lovelace with all in favor the minutes of the September 28, 2015 meeting were approved.
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**FOURTH ORDER OF BUSINESS                      Manager’s Report**

**A.        Motion to Assign Fund Balance**

- Mr. Cassel presented a motion to assign fiscal year 2015 Reserves as follows: Operating Reserve - \$17,699.

On MOTION by Mr. Zacharia seconded by Mr. Buxton with all in favor assigning the fund balance as of September 30, 2015 was approved.

**B.        Discussion of Direct Billing Services by District Manager**

- Mr. Cassel addressed amending the Severn Trent Management contract to include direct billing \$75 per lot per estoppel. These fees will not be paid by the District but billed directly to the requester.
- Direct billing to those requesting public records was also addressed.

On MOTION by Mr. Zacharia seconded by Mr. Lovlace with all in favor to authorize preparation of an amendment to the contract with Severn Trent providing for direct billing of estoppel letters and public records requests was approved.

**FIFTH ORDER OF BUSINESS                      Attorney’s Report**

There not being any, the next item followed.

**SIXTH ORDER OF BUSINESS                      Supervisors’ Reports, Requests and Comments**

Mr. Powlis requested information for the new email addresses.

**SEVENTH ORDER OF BUSINESS                      Approval of Financials Through September 30, 2015**

Mr. Cassel presented the financials through September 30, 2015.

On MOTION by Mr. Lovlace seconded by Mr. Zacharia with all in favor the financial statements through September 30, 2015 were accepted.

**EIGHTH ORDER OF BUSINESS**

**Audience Comments**

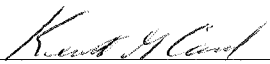
There being none, the next item followed.

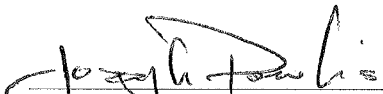
**NINTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Mr. Buxton seconded by Mr. Lovelace with all in favor the meeting was adjourned.

  
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Kenneth Cassel  
Secretary

  
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Joseph Powlis  
Chairman